

# Moving House

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## We'll help you plan your move

- Moving house can be both exciting and stressful at the same time, so to help ease that stress we have put together some helpful hints on the important things to remember.
- Once you know your completion date for moving you need to start planning because planning your move in advance will save you hours of heartache in the long run.

### One month to go –

- Make sure you have notified your landlord (if applicable)
- Book a removal company or van
- Start collecting boxes for packing or ask your removal company if they have package crates and/or wardrobe boxes they can deliver to you prior to your removal date
- Use up your frozen food
- Inform the gas and electricity companies to let them know where you are moving to and when
- Organise the reconnection or installation of your telephone line
- Start clearing out all your unwanted items
- Make sure you have booked time off work
- Book a hotel if you think you will need to stop over before moving in to your new home

### Two weeks to go –

- Contact the post office to redirect your mail
- Notify all the important organisations and important people (dentist, doctor, optician), including the local authority of your new address
- Make sure there is someone who can take care of the children and pets for the day of the move
- Start to pack and make sure that the items you'll need to get your hands on first are the items you pack last
- Make sure you have ample wrapping paper, sticky tape, bubble wrap and string
- Consider which rooms in your new home will be used for what

### One week to go –

- Make sure you have cancelled such services as the window cleaner, milkman, newspaper delivery etc.
- Arrange payment for final bills
- Get all meters read and arrange to pay any outstanding amounts
- Organise layout for new home to give to removal company so they know which boxes go in which rooms
- Collect the keys for your new home as soon as possible
- Contact utility companies
- Make sure you have some dust sheets to put down so you can protect the carpets in your new home

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### The day before your move –

- Make a list of what is in each box so you can find what you are looking for easily
- Finalise packing and label/number your boxes
- Defrost your fridge and freezer
- Finish cleaning/tidying your current property

### The day of your move –

- Make a final check around the house, garden, garage and shed to see that you have left nothing behind
- Disconnect all remaining appliances
- Check that all doors and windows are locked
- Count in all boxes to ensure that everything has been delivered
- Remember not to work too late into the night trying to get everything unpacked, a good night's sleep will recharge your batteries and make it easier to get organised the next day

Once you have moved into your new home, don't forget to organise your terrestrial TV or satellite installation; contact the local council to order your refuse/cleansing receptacles; buy and install any external drying facilities (if required).

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